

**Board of Health  
Wednesday, April 4, 2012  
Penn Room**

**Members Attending:** J. Dethoff, J. Wong  
**Others Attending:** D. D'Auria, M. Loaiza, R. Natale

**Call to Order**

Dr. Wong called the Board of Health meeting to order at 6:00pm.

**Agenda and Minutes**

Dr. Wong inquired if there was a quorum.

There was next a discussion regarding the definition of a quorum. Ms. Loaiza stated that she inquired with the City Clerk if 50% of the current membership constituted a quorum. She was informed that it is not based on current membership, it should be based on overall seats the Board has.

There was next a discussion on current member's status. The Board requested that due to attendance issues they move forward with the removal of Joe Webb. Ms. Loaiza stated that due to the lack of quorum, the Legal Specialist should contact the City Clerk's office and make the request for removal via memo. Ms. D'Auria agreed to move forward with this.

Dr. Wong called the Board's attention to the agenda and the minutes from December 7<sup>th</sup>, January 11<sup>th</sup>, February 1<sup>st</sup>, and March 7<sup>th</sup>. Ms. Loaiza stated that the minutes and agenda could not be approved due to the lack of quorum. She stated that the approval can be done electronically if enough members reply to the email with approval.

Dr. Dethoff and Dr. Wong agreed to proceed with an email to seek approval of all the minutes and agendas. Dr. Dethoff stated that he would contact Ms. Rearden for assistance in the electronic approval.

**Election of Officers**

This agenda topic was not discussed due to the lack of a quorum.

**Health Officer's Report**

Ron Natale, Property Maintenance Manager, provided the following update to the Board via email on April 5, 2012:

- 86 Health Inspections were completed
- 21 re-inspections were completed
- Fifteen (15) Vendor inspections
- Health Officer reviewed twenty (20) handicapped parking applications
- Health Officer vaccinated four (4) employee for Hepatitis B
- Zero (0) lead dust wipes were performed

**OLD BUSINESS**

### **Member Update**

This topic was discussed at the beginning of the meeting.

### **Bernharts Park**

This topic was not discussed.

### **Tattoo Parlor Ordinance Update**

Ms. D'Auria explained that the draft is a total of 10½ pages; 5 pages of definitions and 5 pages of legislation.

Ms. D'Auria stated that when referencing other municipalities' ordinances, she noticed that they are specific with the disposal of gauze. She asked members present if they would like to include this item as well.

Dr. Dethoff asked if there is anything stating the proper disposal of blood in the ordinance. Ms. D'Auria replied affirmatively. She stated that the equipment section states this.

Dr. Wong inquired if a bio-waste provider/contractor was included in the draft as previously discussed. Ms. D'Auria stated that it can be included if the Board believes that it would be best. Dr. Wong replied affirmatively. Dr. Dethoff agreed and stated that if this is not included sharps could be placed in regular trash receptacles creating a health hazard. Dr. Wong added that this will also allow for tracking.

Ms. D'Auria stated that the autoclave portion of the ordinance is lengthy. She stated that she was not sure on what information to include and exclude. She requested Dr. Wong and Dr. Dethoff's assistance with this.

After reviewing the section, Dr. Dethoff believes the autoclave section is fine as it is. Dr. Wong shared the belief that sharps and biohazard material are picked up by same company. Ms. D'Auria stated that she will include the biohazard container in the section.

Ms. D'Auria noted that she set a \$100 permit fee with a bi-annual inspection. She inquired with Mr. Natale if this price would work for the Property Maintenance Division. Mr. Natale stated that he will consult with the current fee schedule, the Maximus Study and the inspectors to see if the fee is within reason.

Dr. Wong and Dr. Dethoff inquired if the inspection would be best done annually. Mr. Natale stated that current restaurant inspections are done bi-annually and that format works well.

Ms. D'Auria also questioned whether to include the National Certification for tattoo artists. Dr. Dethoff inquired if training is part of the certification. Ms. D'Auria stated that it would be training and submission of documentation to the State for the certificate. She also believes that the certificate is administered yearly per the website she researched.

Ms. D'Auria requested that Part D be reviewed. She stated that she made the permit connected to the person applying for it and transferable to another establishment. If the permit would transfer to another establishment then the City would require notification of the move.

Ms. D'Auria inquired if a reapplication would then be necessary. Mr. Natale believes that it should remain consistent with the existing permit processes.

Mr. Natale referred to page 6 and inquired if we are allowed to request drug and alcohol abuse information as this would pertain to personal medical information. Ms. D'Auria stated that this type of information can not be requested as the City is not a medical provider.

Dr. Dethoff suggested removing it but including language related to not operating under the influence. Dr. Wong agreed.

Dr. Dethoff inquired if there is currently a requirement to be sober. Ms. D'Auria stated that currently, to her knowledge, a liability form is signed prior to the tattoo procedure being performed.

Ms. D'Auria questioned whether a criminal background should be required of the applicant. The Board decided that it would not be necessary.

Ms. D'Auria inquired about the desire to have an appeal process. Mr. Natale suggested that the ordinance should remain modeled with the current Health Code and Board of Appeals.

Ms. D'Auria stated that she will continue working on the draft and bring a revised version to the next meeting.

The meeting adjourned at 6:39 pm.

The next meeting is scheduled for May 2<sup>nd</sup> at 6pm in the Penn Room.

*Respectfully submitted by Maritza Loaiza,  
Administrative Assistant to City Clerk*